

24 April 1959

D-R-A-F-T

[REDACTED] : jmc

25X1A9a

25X1A9a  
[REDACTED]

Career Service Comments (Section E)  
Career Preference Outline

The Board notes that 25X1A9a [REDACTED] is well suited to her present assignment and finds it interesting and challenging. The flexibility of her position can accommodate any changes in attitudes and personal requirements without the need for anticipating a change in assignment for any time in the foreseeable future.

**SECRET**

25X1A9a

[REDACTED] is well suited to her present assignment. She finds it interesting and challenging. Within her capabilities, the job can be readily expanded to meet individual changes including attitudes and requirements. She should continue to work in her present assignment for an indefinite period.

22 November 1957

**Signed**  
[REDACTED]

25X1A9a

**SECRET**

S-E-C-R-E-T  
(When Filled in)

MEMORANDUM FOR: Chairman, ORR Career Service Board

25X1A9a

SUBJECT: Career Preference Outline Of [REDACTED]

1st Indorsement

A. COMMENTS BY (DIVISION) (~~STAFF~~) CHIEF

Individual is a well-adjusted employee, doing a very good job.  
No changes envisioned or recommended.

25X1A9a

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

2nd Indorsement

B. COMMENTS BY AREA CHIEF (When Applicable)

- ☐ I concur in (Division) (Staff) Chief's comments.
- ☐ As the employee is not personally known to me, I accept the comments of the (Division) (Staff) Chief.
- ☐ Other (please specify):

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

S-E-C-R-E-T

(When Filled In)

## CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A.		GENERAL	
1. NAME OF EMPLOYEE (Last-First-Middle)	2. DATE OF BIRTH	3. SERVICE DESIGNATION	4. GRADE
<b>[REDACTED] 25X1A9a</b>	<b>April 15, 1899</b>	<b>IR</b>	<b>GS 11</b>
5. ORGANIZATIONAL TITLE	6. POSITION TITLE	7. OCCUPATIONAL CODE	8. OFFICE OF ASSIGNMENT
<b>Geographer</b>	<b>Geographer</b>		<b>ORR - D/GL</b>

SECTION B.		CAREER INTERESTS
9. GENERAL TYPE OF ACTIVITY		
<b>Area desk officer for procurement of maps and related materials - Western hemisphere</b>		
10. SPECIFIC TYPE OF ACTIVITY (Including assignments)		
A. IMMEDIATE (Within next 1 to 2 years)		
<b>Not Interested in present activities and assignment</b>		
B. LONG-RANGE (Within next 3 to 5 years)		
<b>Not Interested in present activities and assignment</b>		

SECTION C.		TRAINING
11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING		
A. IMMEDIATE (Within next 1 to 2 years)		
<b>None</b>		
B. LONG-RANGE (Within next 3 to 5 years)		
<b>None</b>		
12. ADDITIONAL COMMENTS		
<b>None</b>		
13. DATE COMPLETED		14. SIGNATURE OF EMPLOYEE
<b>10/31/57</b>		<b>25X1A9a</b> <b>[REDACTED]</b>

RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.

SECRET

(When Filled In)

## SECTION D.

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COMMENTS BY SUPERVISOR

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15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

25X1A9a

After several years in her present position [REDACTED] maintains a consistently fine performance. It is believed that her contribution in this position will be greater than in any other known to this supervisor.

25X1A9a

16. RELATIVE TO TRAINING FOR EMPLOYEE

[REDACTED] has an invalid mother and is not in a position at this time to assume the additional load involved in a training program.

25X1A9a

17. TYPED OR PRINTED NAME OF SUPERVISOR

25X1A9a

18. SIGNATURE

TITLE

Chief, Procurement Branch, D/GL/RR

20. DATE

12 November 1957

## SECTION E.

FOR USE OF CAREER SERVICE

21. COMMENTS

22. TYPED OR PRINTED NAME

23. SIGNATURE

24. TITLE

25. DATE

LEAVE BLANK

SECRET

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